



# 靜宜大學

115學年度外國學生轉學申請入學簡章

**Providence University**  
2026-2027 Transfer Admission Guidebook  
for International Students

---

靜宜大學 國際暨兩岸事務處

**Office of International and Cross-Strait Affairs, Providence University**

📞 +886-4-26328001 ext. 11570 ~ 11575

✉️ pu11600@pu.edu.tw

<https://oia.pu.edu.tw/app/home.php>

2025/12/31招生委員會會議通過

## 靜宜大學115學年度外國學生轉學申請入學重要日程表

### Important Dates of Transfer Application for Academic Year 2026-2027

項目 Item		日期 Date
轉學申請簡章公告日 Transfer Admission Guidebook Announcement		2026年01月12日 January 12 <sup>th</sup> , 2026
秋季班 Fall Semester	115學年度秋季班申請第一梯次截止日期 2026 Fall Intake Application Deadline (First Round)	2026年4月30日 April 30 <sup>th</sup> , 2026
	115學年度秋季班申請第一梯次放榜通知 Admission Notification for 2026 Fall Semester (First Round)	2026年6月4日 June 4 <sup>th</sup> , 2026
	115學年度秋季班申請第二梯次截止日期 2026 Fall Intake Application Deadline (Second Round)	2026年6月15日 June 15 <sup>th</sup> , 2026
	115學年度秋季班申請第二梯次放榜通知 Admission Notification for 2026 Fall Semester (Second Round)	2026年7月30日 July 30 <sup>th</sup> , 2026
	115學年度秋季班註冊入學 Enrollment and Registration for the 2026 Fall Semester	2026年9月14日 September 14 <sup>th</sup> , 2026
春季班 Spring Semester	115學年度春季班第一梯次申請截止日期 2027 Spring Intake Application Deadline (First Round)	2026年10月15日 October 15 <sup>th</sup> , 2026
	115學年度春季班第一梯次申請放榜通知 Admission Notification for 2027 Spring Semester (First Round)	2026年11月30日 November 30 <sup>th</sup> , 2026
	115學年度春季班第二梯次申請截止日期 2027 Spring Intake Application Deadline (Second Round)	2026年11月15日 November 15 <sup>th</sup> , 2026
	115學年度春季班第二梯次申請放榜通知 Admission Notification for 2027 Spring Semester (Second Round)	2026年12月24日 December 24 <sup>th</sup> , 2026
	115學年度春季班註冊入學 Enrollment and Registration for the 2027 Spring Semester	2027年2月22日 February 22 <sup>nd</sup> , 2027

※ 春季班入學與同年級一起授課，無另開班。

Applicants admitted in the spring semester will attend classes with their peers of the same grade level. NO Extra course is offered.

※ 每學期正式開學日，國際暨兩岸事務處待學校行事曆確定後另行通知錄取學生。

The International Office will notify the admitted students of the official opening date of each semester after the school calendar is confirmed.

※ 中英文版本如有出入，以中文版為準。

In case of any discrepancy between the English translation and the original Chinese text, the Chinese text shall be prevailed.

## 目錄 CONTENTS

壹、外國學生轉學申請入學資訊 ADMISSION GUIDE FOR TRANSFER APPLICATION FOR INTERNATIONAL STUDENTS .....	2
貳、申請入學文件及規定事項 APPLICATION DOCUMENTS AND RELATED REGULATIONS .....	7
參、修業年限 PRESCRIBED DURATION OF STUDY .....	12
肆、開放轉學申請之招生學系所 ACADEMIC PROGRAMS FOR TRANSFER ADMISSION .....	13
伍、學雜費收費標準 TUITION AND MISCELLANEOUS FEES .....	16
陸、獎助學金申請資訊 INFORMATION FOR PROVIDENCE GRANT .....	21
柒、申訴辦法 THE APPEAL PROCESS .....	22
捌、線上申請表單 ONLINE APPLICATION FORMS .....	23
玖、附錄 APPENDICES .....	26
1. 靜宜大學學生獎助學金實施辦法 PROVIDENCE UNIVERSITY IMPLEMENTATION REGULATIONS FOR SCHOLARSHIPS AND GRANTS .....	26

\*中英文版本如有任何衝突，應以中文版本為主。

In the event of any conflict between the Chinese and English versions, the Chinese version shall prevail.

# 壹、外國學生轉學申請入學資訊

## Admission Guide for Transfer Application for International Students

### 一、申請入學時間 Application Period

#### 1. 線上申請時間 Online Application Period

(1). 申請**115學年度秋季班**：2026年1月12日至2026年6月15日止

Application Period for **2026 Fall Intake**: January 12<sup>th</sup> ~ June 15<sup>th</sup>, 2026

(2). 申請**115學年度春季班**：2026年8月1日至2026年11月15日止

Application Period for **2027 Spring Intake**: August 1<sup>st</sup> ~ November 15<sup>th</sup>, 2026

#### 2. 預計入學時程 Expected Enrollment and Registration Schedule

(1). 秋季班：預計為2026年9月14日(一)

Fall Semester is supposed to start from Monday, September 14<sup>th</sup>, 2026.

(2). 春季班：預計為2027年2月22日(一)

Spring Semester is supposed to start from Monday, February 22<sup>nd</sup>, 2027..

(3). 每學期正式開學日，國際暨兩岸事務處待學校行事曆確定後另行通知錄取學生。

The International Office will notify the admitted students of the official opening date of each semester after the school calendar is confirmed.

### 二、公告錄取名單 Announcement of Admission Results

#### 1. 115學年度秋季班錄取通知 Admission Notification for **2026 Fall Semester**

(1). 第一梯次：**2026年6月4日** (第一梯次申請截止日：2026年4月30日)

**First Round: June 4<sup>th</sup>, 2026** (Application deadline for 1<sup>st</sup> round: April 30<sup>th</sup>, 2026)

(2). 第二梯次：**2026年7月30日** (第二梯次申請截止日：2026年6月15日)

**Second Round: July 30<sup>th</sup>, 2026** (Application deadline for 2<sup>nd</sup> round: June 15<sup>th</sup>, 2026)

#### 2. 115學年度春季班錄取通知 Admission Notification for **2027 Spring Semester**

(1). 第一梯次：**2026年11月30日** (第一梯次申請截止日：2026年10月15日)

**First Round: November 30<sup>th</sup>, 2026** (Application deadline for 1<sup>st</sup> round: October 15<sup>th</sup>, 2026)

(2). 第二梯次：**2026年12月24日** (第二梯次申請截止日：2026年11月15日)

**Second Round: December 24<sup>th</sup>, 2026** (Application deadline for 2<sup>nd</sup> round: November 15<sup>th</sup>, 2026)

### 三、114學年度轉學招生名額 Admission Quota for Transfer for 2026-2027 (115 Academic Year)

僅受理大學部轉學申請，各學系每學期開放轉學之名額，須待每學期遞交申請資料、學系審查後與教務處確認之。

**Only undergraduate transfer applications are accepted.** The number of transfer vacancies available in each department each semester shall be determined after the submission of application materials, departmental review, and confirmation by the Office of Academic Affairs for that semester.

#### 四、申請流程 Application Procedures



**※本校外國學生招生事務，除宣傳、推廣及協助學生辦理來臺必要程序外，本校並未委外辦理招生事務。**

**Except the dissemination, promotion and assist international students in necessary procedures to Taiwan, The recruitment of international students at Providence University is not permitted to commission any external institution, legal person, group, or individual to handle related matters.**

## 五、申請資格 Applicant's Eligibility

1. 申請資格依據教育部「外國學生來臺就學辦法」及本校「靜宜大學外國學生入學招生規定」為基準。

Eligibility shall be determined in accordance with the “Regulations Regarding International Students Undertaking Studies in Taiwan” issued by the Ministry of Education, as well as the “Providence University Regulations for the Admission of International Students”.

2. 具外國國籍且未曾具有中華民國國籍(\*註1)，(1)未曾以僑生身分在臺就學、(2)未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

A person of foreign nationality who has **never** acquired the R.O.C. nationality (\*1), has never previously studied in Taiwan as an overseas Chinese student, and has not been assigned for admission by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students Returning to Study in Taiwan in the academic year of application.

3. 具外國國籍且符合下列規定，於申請時並已連續居留(\*註2)海外六年以上者(\*註3)，得申請入學。

A person of foreign nationality and meet the following requirements, and who has resided overseas (\*2) continuously for at least six (6) years (\*3) at the time of application, are eligible to apply for admission.

(1). 申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

A person who at the time of their application also holds dual R.O.C. nationality shall have never had household registration in Taiwan since birth;

(2). 申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight (8) year before making their application; and

(3). 前2款條件皆未曾以僑生身分在臺就學，且未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。

A person under the above two subparagraphs who have never studied in Taiwan as an overseas Chinese student nor have been assigned for admission by the University Entrance Committee for Overseas Chinese Students in accordance with the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students Returning to Study in Taiwan in the academic year of application.

4. 具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留(\*註2)六年以上者，得申請入學。

A person of foreign nationality, who is eligible for permanent residence in Hong Kong or Macau, who has never held household registration in Taiwan since birth, and, who at the time of their application has resided in Hong Kong, Macau or elsewhere overseas (\*2) continuously for at least six (6) years are eligible to apply for admission.

5. 曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外(\*註2)六年以上者，得申請入學。

A person who was formerly from the Mainland China who has foreign nationality and has never

held household registration in Taiwan since birth, and who at the time of their application has resided overseas [\(\\*2\)](#) continuously for at least six (6) years may apply for admission.

6. 依教育合作協議，由外國政府、機構或學校遴薦來臺就學之外國國民，其自始未曾在臺設有戶籍者，經教育部核准，得申請入學。

A foreign national who was selected by a foreign government, organization or educational institution to study in Taiwan in accordance with the education cooperation agreement, and who has never held household registration in Taiwan since birth may apply for admission with prior consent from the Ministry of Education, R.O.C.

7. 外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年，因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。

International student who applied to study in Undergraduate program in Taiwan and who has resided in Taiwan for less than one (1) year, but is withdrawn or forfeited his/her student status for legitimate reasons, may reapply to study in Taiwan **Once Only**.

8. 外國學生在臺就讀其他大學校院時，因操行不及格或學業考核未達規定、違反法令或校規情節嚴重致遭退學或喪失學籍者，不得申請入學。

International student who previously studied at other universities or colleges in Taiwan and who were not dismissed or deprived of student status due to unsatisfactory conduct, failure to meet academic assessment requirements, or serious violations of laws or university regulations are not eligible to apply for admission.

9. 外國學生具國外高中畢業資格者或具有與我國學制相當之同等學力資格者，得申請入學本校學士班；具學士學位者或具有與我國學制相當之同等學力資格者，得申請入學本校碩士班；具碩士學位者或具有與我國學制相當之同等學力資格者，得申請入學本校博士班。

An international student with a foreign high school graduation certificate or equivalent qualifications to those of the R.O.C. academic degree system may apply for admission to a bachelor's degree program at Providence University; a bachelor's degree or equivalent qualifications for a master's program; and a master's degree or equivalent qualifications for a PhD program.

10. 外國學生申請入學本校學歷採認，除依我國「外國學生來臺就學辦法」規定辦理，並應符合以下規定：

The assessment and recognition of foreign academic credentials should be subject to the MOE Regulations Regarding International Students Undertaking Studies in Taiwan as well as the following rules:

(1). 持大陸地區學歷：應依我國「大陸地區學歷採認辦法規定辦理」。

Academic credentials from the Mainland Area: The MOE Regulations Regarding the Assessment and Recognition of Academic Credentials for Mainland Area should apply.

(2). 持香港或澳門學歷：應依我國「香港澳門學歷檢覈及採認辦法規定」辦理。

Academic credentials from Hong Kong or Macau: The MOE Regulations Governing the Examination and Recognition of Educational Records from Hong Kong and Macao should apply.

(3). 持同等學力申請入學者，其同等學力認定標準應符合我國教育部公告之「入學大學同等學力認定標準」。

The assessment and recognition of academic credentials at an adequate level of education should be conducted in accordance with the MOE Standards for Standards for Recognition of Equivalent Educational Levels for University Admission.

11. 國外高中或大學以上學歷文件須符合我國教育部採認之學校。請參考我國教育部兩岸教育司網頁查詢：請至我國教育部網頁→點選「國際及兩岸教育」→點選「業務專區」→點選「海外留學」→點選「外國大學院校參考名冊」。

The foreign high school, college, or university where an applicant earned his/her graduation certificate, diploma, or academic credentials should be officially recognized by the Ministry of Education, R.O.C. Please visit [the Database for the Reference List of Foreign Universities](#) for more details.

12. 外國學生申請轉學至本校學士班，需已在臺就讀大專校院，方得提出申請。錄取報到時需修業累計滿2個學期以上，符合者得申請轉入本校學士班二年級或性質相近三年級就讀，本校將依其資格審查結果編入適當年級就讀。(申請資訊詳請參閱「115學年度外國學生轉學申請入學簡章」)

International student applying to **transfer to Providence University's undergraduate programs** must have previously enrolled in a university or college in Taiwan.

At the time of enrollment and registration, applicant must has **completed at least two (2) cumulative semesters of study**. Eligible applicant may apply for transfer admission to the secondary year of undergraduate study or to a related third-year program. Providence University shall assign admitted transfer student to the appropriate year of study based on the results of the qualification review.

(For detailed application information, please refer to the “2026-2027 Transfer Admission Guidebook for International Students”.)

13. 如違反上述任一條件之申請者，經查證屬實後，撤銷入學資格、開除學籍或本校畢業資格，且不發給任何學歷證明。

An applicant who is found to have violated any of the aforesaid rules should be disqualified from admission or have his/her student status forfeited, or the degree diploma issued should be revoked. Providence University reserves the right to not issue any certificate to such a student.

\*註1：依「中華民國國籍法」第二條規定，有下列各款情形之一者，屬中華民國國籍：

\*1: Pursuant to Article 2 of the R.O.C. Nationality Act, a person should have the nationality of the Republic of China under any of the conditions provided by the following subparagraphs:

(1) 出生時父或母為中華民國國民。

His/her father or mother was a national of the Republic of China when he/she was born.

(2) 出生於父或母死亡後，其父或母死亡時為中華民國國民。

He/she was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.

(3) 出生於中華民國領域，父母均無可考，或均無國籍者。

He/she was born in the territory of the Republic of China, and his/her parents can't be ascertained or both were stateless persons.

(4) 歸化者

He/she has undergone the nationalization process.

\*註2：海外係指大陸地區、香港及澳門以外之國家或地區；所稱連續居留，指外國學生每曆年在國內停留期間不得逾120日。

\*2: The term “overseas” refers to countries or regions other than the Mainland Area, Hong Kong, and Macau. The term “an uninterrupted period of residence” means that an individual should have stayed in Taiwan for no more than a total of 120 days in each calendar year.

\*註3：六年，以擬入學當學期起始日期(2月1日或8月1日)為終日計算之。

\*3: The period of six years mentioned above should be calculated by using the start date of the semester (February 1 or August 1) in which an applicant wishes to enroll as the end date of the period.

## 貳、申請入學文件及規定事項

### Application Documents and Related Regulations

#### 一、申請步驟 Application Steps

外國學生申請者須完成以下2步驟：

International students who want to study at Providence University should complete two steps:

1. 網路申請：靜宜大學【外國學生申請入學】系統

[https://mypy.pu.edu.tw/Framework/International/oia\\_oversea/admission/overseas](https://mypy.pu.edu.tw/Framework/International/oia_oversea/admission/overseas)

Apply Online at Providence University International Student Application System

[https://mypy.pu.edu.tw/Framework/International/oia\\_oversea/admission/overseas](https://mypy.pu.edu.tw/Framework/International/oia_oversea/admission/overseas)

2. 於申請截止日前，備齊申請文件並上傳至靜宜大學【外國學生申請入學】系統

([https://mypy.pu.edu.tw/Framework/International/oia\\_oversea/admission/overseas](https://mypy.pu.edu.tw/Framework/International/oia_oversea/admission/overseas))。

Prepare and upload all required documents to Providence University International Student Application System

([https://mypy.pu.edu.tw/Framework/International/oia\\_oversea/admission/overseas](https://mypy.pu.edu.tw/Framework/International/oia_oversea/admission/overseas)) before the application deadline.

#### 二、申請文件 Application Documents

1.	中文或英文最高學歷畢業證書影本。以上畢業證書必須先翻譯成中文或英文，並經過臺灣駐外辦事處或大使館認證。
----	---

**備註**：正本須於報到註冊時提供，現場查驗後歸還。

**備註**：應屆畢業生申請時若尚未取得畢業證書可不必繳交，但須繳交「在學證明書」或「預計畢業證明書」。如經錄取，於錄取後辦理報到時，須繳驗經我駐外機構驗證並加蓋戳記之學歷證件(畢業證書及成績單)正本，資格不符規定者取消錄取資格。

**Photocopy of the highest education diploma, either in English or in Chinese.** The documents must be notarized by the Taiwan Representative Office or an embassy.

**NOTE:** The original documents need to be checked upon your arrival.

**NOTE:** Applicant who has not yet obtained the diploma at the time of application may submit the "Enrollment Certificate" or "Expected Graduation Certificate" instead.

If admitted, applicant must present **the original, authenticated academic credentials (including the diploma and full transcript)** at the time of enrollment and registration. Failure to meet the eligibility requirements will result in revocation of admission.

2	中文或英文歷年成績單影本。以上成績單必須先翻譯成中文或英文，並經過臺灣駐外辦事處或大使館認證。
---	---

**備註**：正本須於報到註冊時提供，現場查驗後歸還。

**備註**：應屆畢業生仍須先繳交歷年成績單影本。如經錄取，於錄取後辦理報到時，須繳驗經我駐外機構驗證並加蓋戳記之學歷證件(畢業證書及完整版成績單)正本，資格不符規定者取消錄取資格。

**Photocopy of the transcripts, either in English or in Chinese.** The documents must be notarized by the Taiwan Representative Office or an embassy.

**NOTE:** The original documents need to be checked upon your arrival.

**NOTE:** Applicants who are expected to graduate are still required to submit a copy of their complete academic transcript at the time of application.

	If admitted, applicant must present <b>the original, authenticated academic credentials (including the diploma and full transcript)</b> at the time of enrollment and registration. Failure to meet the eligibility requirements will result in revocation of admission.
3.	<p>推薦書一封。</p> <p>推薦書需說明申請者之學術潛力、參與課外活動的情形、個人品格、英文及中文語言能力以及是否具有獨自國外求學的能力。</p> <p>推薦信須以中文或英文撰寫。</p> <p>One recommendation letter which address the applicant's academic potential, participation in extracurricular activities, personal character, level of English and Chinese proficiencies and a comment regarding whether the applicant is mature enough to study abroad.</p> <p>The letters should be written either in English or in Chinese.</p>
4.	<p>讀書計畫乙份，請以中文書寫。</p> <p>(申請全英文授課系所學程之學生必須以英文書寫讀書計畫)</p> <p>A Study Plan (written in Chinese).</p> <p>(Applicant who is applying for the Fully-English-taught programs, the study plan should be written in English.)</p>
5.	<p>三個月內的財力證明。由銀行提供並證明申請者足夠支付在臺灣生活、保險、書籍及其他大學相關費用之財力證明。財力證明須申請者本人帳戶且不得少於美金3,300元 (新台幣100,000)。若財力證明非申請者本人，則須附上經濟資助信。</p> <p>Financial statement within 3 months to prove the applicants can support his/her living expenses, insurance fee, books, and other university related fees. The financial statement must include account holder's name and validate a current balance of <b>at least USD 3,300 (NTD. 100,000)</b>. If the financial statement is not in the name of the applicant, an Affidavit of Support must be included.</p>
6.	<p>經本人簽名之「外國學生申請靜宜大學助學金申請表」。</p> <p>(線上系統列印後，完成簽名後上傳檔案)</p> <p>A completed “Providence Grant Application Form for International Students” bearing the applicant's signature (to be printed from the online system, signed, and then uploaded).</p>
7.	<p>護照或其他證明國籍的文件影本。</p> <p>A photocopy of the applicant's passport or other equivalent supporting documents.</p>
8.	<p>護照規格相片。</p> <p>The passport-sized photograph.</p>
9.	<p>其他相關文件：(如有，請附上)</p> <p>居留證影本、中央健康保險卡影本、華語中心上課時數證明或成績單、或其他。</p> <p>Other supporting documents: (If applicable)</p> <p>A photocopy of the applicants Alien Resident Certificate, A photocopy of Health Insurance Card, the Chinese Language Education Center Attendance record and Transcript, or others</p>
10.	<p>申請轉學者必須附上目前學校的在學證明及成績單。</p> <p>Applicants for transfer admission must submit a enrollment certificate and an academic transcript from their current institution.</p>
11.	<p>語言測驗檢定證明 Language Proficiency Certification</p> <p>(1). <u>申請中文授課系所：申請者請提交國家華語測驗委員會華語能力檢定(TOFL)、或其他</u></p>

### 同等級之華語測驗聽力與閱讀通過證明。

For Chinese-Taught Programs: Chinese Proficiency Test Certificate (TOCFL, HSK or other equivalent test certificate).

### (2).申請中文授課學程中文入學標準(中文非母語者):

Chinese language requirements for Chinese-Taught Programs (For non-native Chinese speakers):

- 通過「國家華語測驗委員會華語能力檢定」基礎級考試(A2 level)，或等同之華語能力檢定考試，或經本校認定華語能力達上述標準者。  
Students need to reach at least A2 level of the TOCFL test or the equivalent level of other Chinese proficiency test, or those whose Chinese language proficiency has been certified by the school to reach the above standard.
- 母語為中文者可免繳，請提供護照及中文背景自述信。  
Applicants who are native speakers, please provide the copy of your passport and a personal statement describing your Chinese language background.
- 畢業於中文授課之學校者可免繳，請出具學校證明(例如：馬來西亞華文獨立中學畢業證書)。  
Applicants graduated from a school where Chinese is the language of instruction (ex: Graduation certificate of Malaysia Chinese independent high school)
- 大學主修中文者可免繳，請提供畢業證書或出具學校證明。  
Applicants' major in college used to be Chinese, please submit a certificate issued from the school.

### (3).申請全英文授課系所：

- 申請者全英文授課學系(大學部)需繳交相當於**CEFR B1 (含)**以上如托福TOEFL ITP 500 (TOEFL iBT 61)或雅思IELTS 5.0或多益TOEIC 600以上或等同之國際英語認證考試，或經本校審查認定英語能力達上述標準者。

For applying for **the bachelor degree program** of fully English taught programs, applicants need to submit an official English proficiency certificate which is equivalent to **CEFR B1 level**; TOEFL ITP 500 (TOEFL iBT 61), IELTS 5.0, TOEIC 600 or equivalent certificate or those whose English proficiency has been qualified by the school.

- 申請者全英文授課學系(碩士班)需繳交相當於**CEFR B2 (含)**以上如托福TOEFL ITP 550 (TOEFL iBT 80)或雅思IELTS 6.0或多益TOEIC 700以上或等同之國際英語認證考試，或經本校審查認定英語能力達上述標準者。

For applying for **the Master degree program** of fully English taught programs, applicants need to submit an official English proficiency certificate which is equivalent to **CEFR B2 level**; TOEFL ITP 550 (TOEFL iBT 80), IELTS 6.0, TOEIC 700 or equivalent certificate or those whose English proficiency has been qualified by the school.

- 國籍為英語系國家者可免繳，請提供護照作為證明。  
Students who are from countries use English as the Official or Common Language, please prove by submitting your passport.
- 在英語系國家取得前一學位者可免繳，請提供畢業證書作為證明。  
Applicants get the diploma in a country where English is the Official or Common Language, please prove by submitting the graduation diploma.

	<ul style="list-style-type: none"> <li>畢業於英語授課之學校者可免繳，請出具學校之英語授課證明。</li> </ul> <p>Applicants graduated from a school where English is the language of instruction and a certificate issued from school should be submit.</p>
12.	<p>經本人簽名之「靜宜大學外國學生入學切結書」。 (線上系統列印後，完成簽名後上傳檔案)</p> <p>A signed “Providence University International Student Admission Declaration” (to be printed from the online system, signed, and then uploaded).</p>

**三、取得錄取信之申請者須依照外交部領事事務局相關規定，向我國駐外機構辦理簽證入境。持有其他簽證在臺者，請至外交部領事事務局申請更換簽證。(請注意，錄取信無法保證其申請學生簽證之取得。)**

Accepted applicants must apply for the visas to the Taiwan overseas embassies & missions.

For the accepted applicants who hold another visa in Taiwan, please change the visa at the Bureau of Consular Affairs, Ministry of Foreign Affairs, Republic of China (Taiwan).

**Please note that the admission letter does not guarantee the approval of a student visa application.**

#### 四、聯絡資訊 Contact Information

靜宜大學 國際暨兩岸事務處

Office of International and Cross-Strait Affairs, Providence University

地址 Address: 433303 臺灣臺中市沙鹿區臺灣大道 7 段200 號

Address: No. 200, Sec. 7, Taiwan Blvd., Shalu Dist., Taichung City, Taiwan 433303

信箱E-mail: [pu11600@pu.edu.tw](mailto:pu11600@pu.edu.tw)

網址Website: <https://oia.pu.edu.tw/>

電話Tel.: +886-4-2632-8001 ext. 11570-11573

#### 五、備註 NOTE

1. 凡報考資格不合或繳交之申請資料，經查如有偽造、假冒、不實者，應負法律責任。一經發現本校將採下列方式處理：

If the eligibility or any document submitted is found to be false, borrowed, bogus or counterfeited, the criminal liability will be prosecuted. Once founded, Providence University will handle in the following conditions.

(1) 報名後查覺者，取消報名資格。

If it is found after the application, the candidacy of the applicant will be cancelled.

(2) 錄取後未註冊前查覺者，取消其錄取資格。

If it is found after the admission and before the inscription, the admission of the applicant will be revoked.

(3) 註冊入學後查覺者，開除學籍，並應負法律責任且不發給與修業有關之任何證明文件。

If it is found after the inscription, the student will be expelled and no certificate related to his/her studies will be issued.

(4) 畢業後始查覺者，除依法追繳其學位證書外，並公告撤銷其畢業資格，情節重大者函送

司法單位審理。

If such a determination or finding is made after the graduation has occurred, such individuals will have their degree nullified and will have their graduation qualification withdrawn, and where warranted, such case will be referred to the judicial authorities for appropriate disposition.

2. 大部份的系所學程以中文授課，申請者需要具備優秀的中文能力。

Most programs are mainly conducted in Mandarin Chinese. It is required that applicants are proficient in Chinese language skills.

3. 若有特別要求相關資料或文件，將另行通知。

Other documents may be required by certain departments; in this case, the applicant will be informed.

4. **日本語文學系學士班僅接受非母語者申請。**

Bachelor's degree for **Department of Japanese Language and Literature** only accepts the application of non-native speakers.

5. 畢業年級相當於臺灣高級中等學校二年級或香港、澳門地區同級同類學校畢業生得申請本校學士班，如經錄取，入學後應在規定之修業期限內增加其應修畢業學分數12學分。

Applicants who completed high school at an overseas (including Hong Kong and Macau) school that is equivalent to a 11 grade of senior high school in Taiwan may apply for an undergraduate program at Providence University. However, these students must complete 12 extra course credits.

6. **申請人可同時申請2個以上系所，惟同獲錄取者，儘能選擇1個系所報到及註冊入學。**

**Each applicant may apply more than 2 programs. When an applicant receives more than one admission offer, the applicant can only choose one program to enroll in.**

## 參、 修業年限

### Prescribed Duration of Study

一、依據本校學則第十二章規定，學士學位修業年限為四年，未於該年限完成學士學位規定學分、課程或其他畢業條件者為延畢生，得延長修業至多二年；懷孕、生產、撫育三歲以下子女、領有身心障礙手冊、取得直轄市、縣(市)政府特殊教育學生鑑定及就學輔導會鑑定證明之身心障礙生之一項或多項事由者，應檢具相關證明文件，得再申請延長修業至多二年。每生延長期限累計至多四年。

Based on Chapter 12 of Providence University Academic Regulations, **the study period for bachelors is four years**; one who fails to complete in such period the credits, courses, or other criteria for graduation is a student of deferred graduation, who may apply to extend their study period for a maximum of two years. The students under the conditions such as pregnancy, childbirth, or childcare for infant(s) or toddler(s) under age of three, and the students with disabilities who can submit the appropriate evidences (e.g.,Disability ID; Special Education Students Diagnosis and Placement Certificate) issued by the competent authorities may apply for a further extension of study for up to two years. The maximum accumulated extended years of study is four years.

二、以大學畢(肄)業身分入學修讀學士學位者，至少應修讀一年(不含休學)；以專科學校畢業生身分入學修讀學士學位者，至少應修讀二年(不含休學)。

One with a baccalaureate degree or having studied in any undergraduate program and admitted in an undergraduate program at this University should study for at least one academic year (the suspension periods excluded). One graduated from a junior college and is admitted in an undergraduate program at this University should study for a minimum of two years (the suspension periods excluded).

※ 靜宜大學學則規定請參照靜宜大學教務處綜合業務組網路公告：<https://dorac.pu.edu.tw/p/412-1059-2390.php?Lang=zh-tw>

※ Please refer to “Providence University Academic Regulations” on Providence University’s website: Division of Registration and Curriculum, Office of Academic Affairs: <https://dorac.pu.edu.tw/p/412-1059-2390.php?Lang=zh-tw>

## 肆、開放轉學申請之招生學系

### Academic Programs for Transfer Admission

點選學系名稱進入學系網址，可查閱各學系特色、課程及修業規範。

For further academic features, curriculum information and graduation regulation, please click the name of the department to check the website.

	Bachelor 學士	Chinese-taught Program 中文授課學系	Fully-English-taught Program 全英文授課學程
<b>外語學院 COLLEGE OF FOREIGN LANGUAGE &amp; LITERATURE</b>			
<a href="#">英國語文學系 Department of English Language, Literature and Linguistics</a>	✓	✓	
<a href="#">西班牙語文學系 Department of Spanish Language and Literature</a>	✓	✓	
<a href="#">日本語文學系 Department of Japanese Language and Literature</a>	✓	✓	
<b>人文暨社會科學院 COLLEGE OF HUMANITIES &amp; SOCIAL SCIENCES</b>			
<a href="#">中國文學系 Department of Chinese Literature</a>	✓	✓	
<a href="#">社會工作與兒童少年福利學系 Department of Social Work &amp; Child Welfare</a>	✓	✓	
<a href="#">台灣文學系 Department of Taiwanese Literature</a>	✓	✓	
<a href="#">法律學系 Department of Law</a>	✓	✓	
<a href="#">生態人文學系 Department of Ecological Humanities</a>	✓	✓	
<a href="#">大眾傳播學系 Department of Mass Communication</a>	✓	✓	
<b>理學院 COLLEGE OF SCIENCES</b>			
<a href="#">財務工程學系 Department of Financial Engineering</a>	✓	✓	
<a href="#">應用化學系* Department of Applied Chemistry*</a>	✓	✓	

	Bachelor 學士	Chinese-taught Program 中文授課學系	Fully-English-taught Program 全英文授課學程
<u>食品營養學系</u> <a href="#">Department of Food and Nutrition</a>	✓	✓	
<u>化粧品科學系</u> <a href="#">Department of Cosmetic Science</a>	✓	✓	
<u>永續環境與智慧科技學士學位學程</u> <a href="#">Bachelor Degree Program in Sustainable Environment and Smart Technology</a>	✓	✓	
<b>管理學院 COLLEGE OF MANAGEMENT</b>			
<u>行銷與數位經營管理學系</u> <a href="#">Department of Marketing and Digital Business Administration</a>	✓	✓	
<u>國際企業學系</u> <a href="#">Department of International Business</a>	✓	✓	
<u>會計學系</u> <a href="#">Department of Accounting</a>	✓	✓	
<u>觀光事業學系</u> <a href="#">Department of Tourism</a>	✓	✓	
<u>財務金融學系</u> <a href="#">Department of Finance</a>	✓	✓	
<b>資訊學院 COLLEGE OF COMPUTING &amp; INFORMATICS</b>			
<u>資訊管理學系</u> <a href="#">Department of Computer Science &amp; Information Management</a>	✓	✓	
<u>資訊工程學系</u> <a href="#">Department of Computer Science &amp; Information Engineering</a>	✓	✓	
<u>人工智慧應用學系*</u> <a href="#">Department of Applied Artificial Intelligence*</a>	✓	✓	
<u>資料科學暨大數據分析與應用學系</u> <a href="#">Department of Data Science and Big Data Analytics</a>	✓	✓	

	Bachelor 學士	Chinese-taught Program 中文授課學系	Fully-English-taught Program 全英文授課學程
<a href="#">晶片設計學士學位學程</a> <a href="#">Bachelor Program in Integrated Circuit Design</a>	✓	✓	
<a href="#">國際資訊學士學位學程*</a> <a href="#">International Program in Computer Science*</a>	✓		✓
<b>國際學院 INTERNATIONAL COLLEGE</b>			
<a href="#">寰宇管理學士學位學程 (IBAP)</a> <a href="#">International Business Administration Program</a>	✓		✓
<a href="#">寰宇外語教育學士學位學程 (GFLEP)</a> <a href="#">Global Foreign Language Education Program</a>	✓		✓
<a href="#">智慧媒體與創新科技應用學士學位學程 (PIMITA)</a> <a href="#">Program in Intelligent Media &amp; Innovative Technology Applications</a>	✓		✓

※ 理學院「應用化學系(學士班)」及資訊學院「人工智能應用學系(學士班)」、「國際資訊學士學位學程(學士班)」為教育部核定之「重點產業系所」，依據計畫辦法：「應用化學系」及「人工智能應用學系」為中文授課學系，僑外生華語能力於大二起須達華語文能力測驗(TOCFL)之聽力與閱讀測驗進階級(B1)、「國際資訊學士學位學程」為全英語授課學系，教育部將檢核教師EMI教學情形。

“**Department of Applied Chemistry (Bachelor)**” of College of Sciences, “**Department of Applied Artificial Intelligence (Bachelor)**” and “**International Program in Computer Science (Bachelor)**” of College of Computing and Informatics are recognized by the Ministry of Education as begin the departments of key industries. According to the project regulations: International students enrolled in the **Department of Applied Chemistry** and **Department of Applied Artificial Intelligence** which are taught in Chinese, are required to **reach B1 level of TOCFL Test** before they study as sophomore. International students enrolled in the **International Program in Computer Science** which is fully taught in English, the Ministry of Education will review its EMI Teaching.

※ 轉學生學分抵免申請須於開學前依照教務處公告時間申請辦理，申請期程及相關規定請參見教務處公告：<https://dorac.pu.edu.tw/p/412-1059-3903.php?Lang=zh-tw>

Transfer students need to apply for the credit transfer before the starts of the semester (check the online Academic Calendar for exact dates). For further details about credit transfer schedule and related regulations, please visit the Office of Academic Affairs: <https://dorac.pu.edu.tw/p/412-10593903.php?Lang=zh-tw>

## 伍、 學雜費收費標準

### Tuition and Miscellaneous Fees

一、費用以一學期計，實際花費因人而異。

The tuition and miscellaneous fees are calculated on a per-semester basis. The actual cost may vary different individually.

二、以下提供114學年度學雜費收費標準供參考，實際費用依[學校網頁最新公告](#)為準，靜宜大學保留相關修改權利。

The following list is the tuition and miscellaneous fees for the 2024-2025 Academic year. The exact costs based on [Providence University's website](#) – Tuition and Fees and Providence University reserves the right to revise relative policy.

學雜費 Tuition and Miscellaneous Fees				
學院 College	貨幣 Currency	學費 Tuition	雜費 Miscellaneous	總計 Total
外語學院/人文社會學院 College of Foreign Language/ College of Humanities and Social Sciences (不包含生態人文學系和大眾傳播學系 Not incl. Department of Ecological Humanities and Department of Mass Communication)	台幣 NTD	37,282	7,529	44,811
生態人文學系/大眾傳播學系 Department of Ecological Humanities/ Department of Mass Communication	台幣 NTD	39,004	12,870	51,874
理學院/資訊學院 College of Science/College of Computing & Informatics (不包含永續環境與智慧科技學士學位學程和晶片設計學 士學位學程 Not incl. Bachelor Degree Program in Sustainable Environment and Smart Technology and Bachelor Program in Integrated Circuit Design)	台幣 NTD	40,004	12,870	52,874
晶片設計學士學位學程 Bachelor Program in Integrated Circuit Design	台幣 NTD	41,004	12,870	53,874
國際學院/管理學院 International College/College of Management (不包含寰宇外語教育學士學位學程和智慧媒 體與創新科技應用學士學位學程 Not incl. Global Foreign Language Education Program and Program in Intelligent Media & Innovative Technology Applications)	台幣 NTD	37,282	8,214	45,496

學雜費 Tuition and Miscellaneous Fees				
學院 College	貨幣 Currency	學費 Tuition	雜費 Miscellaneous	總計 Total
寰宇外語教育學士學位學程 Global Foreign Language Education Program	台幣 NTD	37,282	7,529	44,811
智慧媒體與創新科技應用學士學位學程 Program in Intelligent Media & Innovative Technology Applications	台幣 NTD	40,004	12,870	52,874
其他費用 Other Fees				
電腦及網路通訊使用費 Computer and Internet Usage Fee	台幣 NTD	750	全校學生 All Students	
體育設施使用費 Sports Facilities	台幣 NTD	200	全校學生 All Students	
學生健康檢查 Student Health Examination	台幣 NTD	658	全校學生 All Students	
學生平安保險 School Student Insurance	台幣 NTD	333	全校學生 All Students	
外國學生商業保險 Cathay Insurance	台幣 NTD	3500	尚未具有健保資格之外國學生 (台幣 \$ 500*7個月) International Students who are not eligible for the NHI (NTD. 500* 7 months)	
全民健康保險(NHI) National Health Insurance	台幣 NTD	826/月 (per month)	外國學生 International Students	

### 三、靜宜大學學生宿舍收費標準 Dormitory Fees

欲申請學生宿舍之新生，須於收到錄取通知後提出申請，相關申請資訊將於錄取通知時寄發。

New students who intend to applying for the school dormitory shall submitting the dormitory application form after receiving the admission notice. The Dormitory Application Form will be sent with the admission notice.

宿舍名稱 Name of the Dormitory	住宿費(一學期/未含押金) Dormitory Fee (Semester/Deposit is not included)	房型/規格 Room type
<b>男生宿舍 Male Dormitory</b>		
思高學苑 St. BOSCO Hall	NTD. 10,500	冷氣房三人房 Triple Room
	NTD. 13,500	冷氣房二人房 (特殊房型，以身心障礙同學優先安排入住) Twin Room (Special room types, with priority given to students with disabilities for accommodation arrangements.)
希嘉學苑 Schultz Hall	NTD. 10,500	冷氣房四人房 Quadruple Room
善牧學苑 Good Shepherd Hall	NTD. 15,500	冷氣房四人房 Quadruple Room

宿舍名稱 Name of the Dormitory	住宿費(一學期/未含押金) Dormitory Fee (Semester/Deposit is not included)	房型/規格 Room type
<b>女生宿舍 Female Dormitory</b>		
希嘉學苑 Schultz Hall	NTD. 10,500	冷氣房四人房 Quadruple Room
	NTD. 10,000	冷氣房三人房(一樓) Triple Room (1 <sup>st</sup> floor)
	NTD. 14,500	冷氣房二人房 (特殊房型，以身心障礙同學優先安排入住) Twin Room (Special room types, with priority given to students with disabilities for accommodation arrangements.)
善牧學苑 Good Shepherd Hall	NTD. 15,500	冷氣房四人房 Quadruple Room

1. 學生宿舍介紹 Brief Introduction of the school dormitory : <https://osadorm.pu.edu.tw/p/412-1065-1967.php?Lang=zh-tw>

2. 學生宿舍介紹影片 Introduction Videos of the school dormitory : <https://osadorm.pu.edu.tw/p/412-1065-1968.php?Lang=zh-tw>

#### 四、靜宜大學學雜費退費基準 Refund Policy of Providence University

靜宜大學學雜費退費基準依據教育部「專科以上學校學雜費退費基準表」辦理：

Providence University's tuition and miscellaneous fee refund policy is based on Ministry of Education's regulation, please find the details information at <https://law.moj.gov.tw/LawClass/LawAll.aspx?PCode=H0030043>

學生休、退學時間 Time of student suspension and withdrawal	學費、雜費退費比例 Tuition and miscellaneous fee refund rate	備註 Remark
一、註冊日（包括當日）前申請休退學者。 Apply for suspension or withdrawal before the registration date (inclusive).	免繳費，已收費者，全額退費。 No payment required; full refund for those charged	
二、於註冊日之次日起至上課（開學）日之前一日申請休、退學者。 Apply for suspension or withdraw on the following day of registration date to the	學費退還三分之二，雜費全部退還。 Tuition fees are refunded by <b>two thirds</b> and miscellaneous fees refunded in full.	其採學分學雜費或學雜費基數核算者，退還學分費全部、學雜費基數（或學分學雜費）三分之二。 If the credit and miscellaneous fee or basic tuition fee is calculated, the full credit fee and two thirds of the basic tuition fee (or credit and

學生休、退學時間 Time of student suspension and withdrawal	學費、雜費退費比例 Tuition and miscellaneous fee refund rate	備註 Remark
day before the first day of classes.		miscellaneous fees) will be refunded.
三、於上課（開學）日（包括當日）之後而未逾學期三分之一申請休、退學者。 Apply for suspension or withdrawal from the first day of classes (inclusive) but not exceed one third of the semester.	學費、雜費退還三分之二。 <b>Two thirds</b> amount of tuition and miscellaneous fees is refundable.	其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之二。 If the credit and miscellaneous fee or basic tuition fee is calculated, two thirds of the credit fee and two thirds of the basic tuition fee (or credit and miscellaneous fees) will be refunded
四、於上課（開學）日（包括當日）之後逾學期三分之一，而未逾學期三分之二申請休、退學者。 Apply for suspension or withdrawal from the first day of classes (inclusive), exceeds one third of the semester and yet two thirds of the semester.	學費、雜費退還三分之一。 One third amount of tuition and miscellaneous fees is refundable.	其採學分學雜費或學雜費基數核算者，退還學分費、學雜費基數（或學分學雜費）各三分之一。 If the credit and miscellaneous fee or basic tuition fee is calculated, one third of the credit fee and one third of the basic tuition fee (or credit and miscellaneous fees) will be refunded.
五、於上課（開學）日（包括當日）之後逾學期三分之二申請休、退學者。 Apply for suspension or withdrawal from study after two thirds of the semester after the first day of classes (inclusive).	所繳學費、雜費，不予退還。 Tuition and miscellaneous fees paid is not refundable.	
<p><b>備註：</b></p> <p><b>Remark:</b></p> <p>一、表列註冊日、上課（開學）日及學期之計算等，依各校正式公告之行事曆認定之；學校未明定註冊日者，以註冊繳費截止日為註冊日。</p> <p>The calculation of the registration date, the first day of classes and semester shall be determined according to the PU academic calendar; If the registration date is not specified, the registration fee payment deadline shall be the registration date.</p> <p>二、學生申請休學或自動退學者，其休、退學時間應依學生（或家長）向學校受理單位正式提出休、退學申請之日為計算基準日；其屬勒令退學者，退學時間應依學校退學通知送達之日為計算基準日。但因進行退學申復（訴）而繼續留校上課者，以實際離校日為計算基準日。</p>		

學生休、退學時間 Time of student suspension and withdrawal	學費、雜費退費比例 Tuition and miscellaneous fee refund rate	備註 Remark
<p>For student who applies for <b>suspension of schooling or automatic withdrawal</b>, the date of suspension or withdrawal shall be effective based on the date when the student (or parent) formally submits the application for suspension or withdrawal to the corresponding division; for student <b>who is ordered to withdraw from school</b>, the base date of withdrawal shall be effective on the school's notice of withdrawal delivered date. However, for whom continues to stay in school due to the appeal application on withdrawing from school, the actual leaving school date will be calculated as the base date.</p>		
<p>三、休、退學之學生應於學校規定期限內完成離校手續；其有因可歸責學生之因素而延宕相關程序者，以實際離校日為計算基準日。</p>		
<p>Student who is suspended or withdrawn from school <b>shall complete the leaving school procedures in due time specified by the school</b>; If the relevant procedure is delayed due to factors attributable to the student, the actual leaving school date will be calculated as the base date.</p>		
<p>四、各校不得於學校行事曆所定該學期開始日前預收任何費用。</p>		
<p>Any fees will not be charged in advance before the commencement date of the semester specified on the academic calendar.</p>		

## 陸、 奬助學金申請資訊

### Information for Providence Grant

#### 一、靜宜大學外國學生獎助學金 Providence University Scholarship for International Students

1. 凡經轉學入學之僑外生，轉學至本校就讀當學期不核發助學金，入學第二學期起，若在學期間無懲處紀錄，得依本校獎助學金實施辦法申請助學金，適用對象不包括延畢生。

For overseas Chinese students and international students who transfer to Providence University, **no scholarship will be granted for the semester in which they transfer to our university.** Starting from the second semester of enrollment, if there is no disciplinary record during the period of study, they may eligible for the grant according to Providence University Implementation Regulations for Scholarships and Grants. However, this provision does not apply to students who have deferred their graduation.

#### 2. 中文授課系所學程 Chinese-Taught Programs

- (1) 入學第二學期起，依照其前一學期在校成績及班排名申請獎助學金：

From 2nd semester, Providence Grant will be based on the previous academic performance and class ranking.

- A. 全班排名名次比例為前 15.00% 者，可獲得 35,000 元助學金；惟班級人數低於7名者，以全班第一名計。

Class ranking is within top 15.00%, the Providence Grant is **NTD. 35,000**; however, for classes with fewer than seven (7) students, only the student ranked first in the class shall be eligible for this award.

- B. 全班排名名次比例為前 15.01%-30.00% 者，可獲得 20,000 元助學金。

Class ranking is within 15.01%~30.00%, the Providence Grant is **NTD. 20,000**.

- C. 全班排名名次比例為前 30.01%-50.00% 者，可獲得 8,000 元助學金。

Class ranking is within 30.01%~50.00%, the Providence Grant is **NTD. 8,000**.

#### 3. 全英語授課系所學程 Fully-English-Taught Programs

- (1) 入學第二學期起，依照其前一學期在校成績及班排名申請獎助學金：

From 2nd semester, Providence Grant will be based on the previous academic performance and class ranking.

- A. 全班排名名次比例為前 15.00% 者，可獲得 35,000 元助學金；惟班級人數低於7名者，以全班第一名計。

Class ranking is within top 15.00%, the Providence Grant is **NTD. 35,000**; however, for classes with fewer than seven (7) students, only the student ranked first in the class shall be eligible for this award.

- B. 全班排名名次比例為前 15.01%-30.00% 者，可獲得 20,000 元助學金。

Class ranking is within 15.01%~30.00%, the Providence Grant is **NTD. 20,000**.

- C. 全班排名名次比例為前 30.01%-50.00% 者，可獲得 8,000 元助學金。

Class ranking is within 30.01%~50.00%, the Providence Grant is **NTD. 8,000**.

※ 靜宜大學學生獎助學金實施辦法請參考附錄1。

Please refer to **Appendix 1** for Providence University Implementation Regulations for Scholarships and Grants.

※ 靜宜大學保留更新外國學生獎學金規定之權利。

Providence University reserves the right to revise Scholarship Policy.

## 柒、 申訴辦法 The Appeal Process

一、考生如對招生事宜認為有損益其權益情形時，得於放榜後一星期內，以書面向本校國際暨兩岸事務處提出申訴(以郵戳為憑)。

Applicants who believe that the admissions matters will effects their rights may submit an appeal application to Office of the International and Cross-Strait Affairs within one week after the admission notification date (based on the postmark).

二、申訴案件以考生本人為當事人，不受理其他人申訴。

In the case of appeals, the applicants themselves are the parties. Other applications on behalf of appellants are not acceptable.

三、考生申訴書應詳載考生姓名、報考系所、通訊地址、聯絡電話、日期、申訴之事實及理由、希望獲得之補救及檢附有關文件或證據。

The appeal application should include the applicant's name, which department you applied for, mailing address, phone number, date, the facts and the reason of the appeal, the expected remedial measures and related documents and evidences.

四、考生申訴案如有下列情形者不予受理：

1. 招生有關法令或招生簡章已有明確規範者。
2. 逾期申訴期限。

Applicant's appeal won't be accepted if there are some cases in the following status:

1. Those which have been listed on the related regulations or on the admission/transfer handbook.
2. Overdue the application deadline.

五、申訴以一次為限，申訴處理結果由國際暨兩岸事務處於一個月內函覆申訴人。

The appeal application may only be filed once. The Office of International and Cross-Strait Affairs will reply to the applicant the result of the appeal within one month.

## 捌、 線上申請表單 Online Application Forms

<b>外國學生申請靜宜大學助學金申請表 Providence Grant Application Form for International Students</b>	
<b>1. 申請者資訊 Student Information</b>	
稱謂 Title <input type="checkbox"/> Ms. <input type="checkbox"/> Mr. <input type="checkbox"/> Sr. <input type="checkbox"/> Br. <input type="checkbox"/> Fr. <input type="checkbox"/> Dr.	
1. 姓名 Name :	(全名 Given name, Family name)
2. 電子信箱 E-mail:	
3. 出生日 Date of birth : (yyyy-mm-dd)	
4. 國籍 Country(ies) of citizenship :	
5. 獎助學金申請期別 Apply for Providence Grant for:	
年度 Year :	
學期 Semester : 秋季 Fall/ 春季 Spring	
<b>2. 語言能力證明 Language Proficiency Certification</b>	
Chinese Proficiency Certification 中文檢定 (申請中文授課系所學程必繳 document required for Chinese-taught programs)	
請註明你通過哪一種考試: _____ (TOCFL, HSK, or other certificate: _____)	
English Proficiency Certification 英文檢定 (申請英文授課系所學程必繳 document required for English-taught programs)	
請註明你通過哪一種考試: _____ (TOEFL, TOEIC, IELTS or other certificate: _____)	
請檢附紙本通過證明	
<b>Please attach the photocopy of language test result and certificate.</b>	
請檢附靜宜大學華文中心一年內上課時數證明(如有，請附上)	
Please attach proof of Chinese course hours completed within the past year from the Providence University Chinese Language Education Center. (If applicable)	
<b>3. 備註 Remarks:</b>	
如有以下情況，請勾選 Please tick the box below if applicable.	
<input type="checkbox"/> 轉學生申請 I am applying as a Transfer Student	
轉學生第一學期無法獲得靜宜大學學生獎助學金。	
Transfer students are not eligible to receive the Providence Grant for the first semester.	
<input type="checkbox"/> 臺灣政府獎學金獲獎者 Taiwan Scholarship Recipients	
申請者如已獲得臺灣政府獎學金補助，將無法獲得靜宜大學學生獎助學金。	
Applicants who are confirmed to receive Taiwan Scholarship are unable to receive the Providence Grant.	
<b>4. 聲明 Declaration</b>	
我聲明此表格上的資訊是真實，正確和完整的。	
I declare that the information on this form is true, correct, and complete.	
我將遵守靜宜大學學生獎助學金的條款和規定。	
I shall abide by the terms and conditions of the Providence Grant.	
靜宜大學保留修改獎學金條款的權利。	
Providence University reserves the right to revise Providence Grant Policy.	
申請者簽名 Applicant's Signature: _____	
日期 Date: _____	

靜宜大學外國學生入學切結書

Providence University International Student Admission Declaration

1.	<p>本人保證符合中華民國教育部「外國學生來臺就學辦法」之規定。</p> <p>I hereby certify that I meet the requirements set forth in the "Regulations Regarding International Students Undertaking Studies in Taiwan" issued by the Ministry of Education, Republic of China (R.O.C.).</p>	
2.	<p>本人保證符合以下5項其中之一： I hereby attest that I fulfill one of the following conditions.</p> <p><input type="checkbox"/> 具外國國籍且未曾具有中華民國國籍，未曾以僑生身分在臺就學、亦未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。</p> <p>At the time of application, I hold foreign nationality and have never held Republic of China (ROC) nationality. I have never studied in Taiwan as an overseas Chinese student, nor have I been assigned for admission by the University Entrance Committee for Overseas Chinese Students in accordance with the <i>Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students Returning to Study in Taiwan</i> in the academic year of application.</p> <p><input type="checkbox"/> 具外國國籍且申請時兼具中華民國國籍者，自始未曾在臺設有戶籍，並於申請時已連續居留海外六年以上。且本人未曾以僑生身分在臺就學、亦未於申請入學當學年度依僑生回國就學及輔導辦法經海外聯合招生委員會分發。</p> <p>I hold foreign nationality and concurrently hold ROC nationality at the time of application. I have never established household registration in Taiwan, have resided overseas continuously for more than six (6) years at the time of application, and have never studied in Taiwan as an overseas Chinese student, nor have I been assigned for admission by the University Entrance Committee for Overseas Chinese Students in the academic year of application.</p> <p><input type="checkbox"/> 具外國國籍，於申請前曾兼具有中華民國國籍者，於申請時已經內政部許可喪失中華民國國籍已滿八年，並於申請時已連續居留外六年以上者，且未曾以僑生身分在臺就學、亦未於當學年度接受海外聯合招生委員會分發。</p> <p>I hold foreign nationality and previously held ROC nationality, but at the time of application I have lost ROC nationality with approval from the Ministry of the Interior for a period of at least eight (8) years, and have resided overseas continuously for more than six (6) years. I have never studied in Taiwan as an overseas Chinese student, nor have I been assigned for admission by the University Entrance Committee for Overseas Chinese Students in the academic year of application.</p> <p><input type="checkbox"/> 具外國國籍，兼具香港或澳門永久居留資格，自始未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者。</p> <p>At the time of application, I hold foreign nationality and permanent residency in Hong Kong or Macau, have never established household registration in Taiwan, and have resided continuously in Hong Kong, Macau, or overseas for more than six (6) years.</p> <p><input type="checkbox"/> 曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上。</p> <p>I was formerly a citizen of Mainland China, currently hold foreign nationality, have never established household registration in Taiwan, and have resided overseas continuously for more than six (6) years at the time of application.</p>	
3.	<p>本人所持國外學歷證件，確為教育部認可，經我國駐外機構、行政院設立或指定之機構或委託之民間團體驗證屬實，保證於錄取報到時，繳交經驗證之國外學歷證件影本、歷年成績證明，若未如期繳交或經查證不符合貴校報考條件，本人自願放棄入學資格，絕無異議。</p> <p>I certify that my foreign academic credentials are recognized by the Ministry of Education and have been authenticated by an ROC overseas mission, an institution established or designated by the Executive Yuan, or an authorized non-governmental organization. I agree to <b>submit authenticated copies of my foreign academic credentials and complete academic transcripts at the time of enrollment and registration</b>. Should I fail to submit the required documents on</p>	

	time, or if my qualifications are found not to meet the admission requirements, I voluntarily waive my right to admission without objection.
4.	本人未曾遭中華民國內各大專校院退學。如違反此規定並經查證屬實者，取消其入學資格並註銷學籍。 I have never been dismissed or expelled from any university or college in the R.O.C. (Taiwan). If this declaration is found to be false upon verification, my admission shall be revoked and my student status canceled.
5.	本人保證不具中華人民共和國國籍。 I hereby certify that I do not hold the nationality of the People's Republic of China.
6.	本人已閱畢簡章條文，並遵守所有簡章上相關規定。 I'd read all the regulations of the handbook, and do obey the rules.
	上述所陳之任一事項同意授權貴校查證，如有不實或不符規定等情事，若已經錄取者，取消入學資格；若已入學者註銷學籍，且不發給任何有關之學分證明，絕無異議。 I authorize Providence University to verify all of the above information provided. If any of the information provided is found and proved to be false, I understand and accept that my admission and student status will be revoked and no proof of attendance will be issued by the University for credits completed.
	立書人 / Applicant's signature: _____ 日期/ Date: _____ (請書寫清楚利於辨識Please write in print neatly)

## 玖、附錄

### Appendices

#### 1. 靜宜大學學生獎助學金實施辦法

Providence University Implementation Regulations for Scholarships and Grants

### 靜宜大學學生獎助學金實施辦法（摘錄）

### Providence University Implementation Regulations for Scholarships and Grants (excerpt)

民國114年06月11日臨時行政會議修正通過

第一條 為鼓勵優秀學生就讀本校，並協助學生在學期間之課業學習與研究，提高學術水準，特訂定「靜宜大學學生獎助學金實施辦法」(以下簡稱本辦法)。

Article 1 In order to encourage outstanding students to enroll in Providence University and assist students in their academic learning and research during the semester, thereby enhancing academic standards, the "Implementation Regulations for Student Scholarships and Grants at Providence University" (hereinafter referred to as these regulations) have been established.

第二條 本辦法總經費來源包含教育部補助款及學校配合款，適用對象不包括大陸地區學位生（以下簡稱陸生），陸生獎學金辦法另訂之。

Article 2 The funding for this regulation include subsidies from the Ministry of Education and university funding. International Degree-Seeking students from Mainland China is not eligible for this regulation. Another regulation shall be established for scholarship for International Students from Mainland China.

## 第二章 研究生

### Chapter 2. Graduate Students

第六條 縢優入學：限各系(所)碩士班錄取之學生，發給對象、金額由各系(所)決定之，錄取當學年度休學視同放棄獲獎資格。

系所獎助：研究生含碩士班、博士班學生在學期間，其發給獎項分獎學金及助學金兩類，發給對象、金額由各系(所)決定之。系所獎助之獎學金比例不得高於30%。

博士班入學獎勵：入學當學期發給獎學金。獲獎學生第二至第四學期，若在學期間無懲處紀錄且其前學期學業成績達75分以上者，得續獲獎勵。

校友入學獎勵：本校應屆畢業生或畢業校友於碩士就讀期間比照國立大學學雜費，至多四學期(不含休學)，減免金額以會計室當學年度公告為準。入學資格為在職生者不適用。

績優入學、系所獎助及博士班入學獎勵名單由各系(所)提報，供學生事務處生活輔導組簽請校長核定後核撥；校友入學獎勵名單由教務處招生組簽文會辦綜合業務組後提報，並簽請校長核定。

Article 6 Outstanding Admission Scholarship: Limited to students admitted to master's programs in each department (institute). The recipients and the amount of the scholarship are determined by the respective department (institute). Students who

take a leave of absence during the academic year they are admitted will forfeit their eligibility for the award.

Department Scholarships and Financial Aid: Graduate students, including those in master's and doctoral programs, are eligible for scholarships and financial aid during their enrollment. These awards are categorized into scholarships and financial aid, with recipients and amounts determined by the respective department (institute). The proportion of departmental scholarships must not exceed 30% of the total departmental financial aid.

Doctoral Admission Scholarship: Scholarships are awarded in the semester of admission. From the second to the fourth semester, recipients may continue to receive the incentive if they maintain academic performance above 75 points and have no disciplinary records during their enrollment.

Alumni Admission Scholarship: Recent graduates or alumni enrolling in a master's program are eligible for tuition and fee reductions based on rates for national universities, for up to four semesters (excluding periods of leave). The reduction amount will be determined by the Accounting Office's announcement for the academic year. This incentive does not apply to in-service students.

The lists for the Outstanding Admission Scholarship, Departmental Scholarships and Financial Aid, and Doctoral Admission Scholarship are submitted by respective departments (institutes) to the Student Affairs Office's Counseling Division for approval by the university president before disbursement. The Alumni Admission Scholarship list is processed by the Admissions Section of the Academic Affairs Office, coordinated with the General Affairs Section, and submitted for presidential approval.

### 第三章 僑生、外國學生及天主教神職人員

#### Chapter 3. Overseas Chinese Students, International Students and Catholic Clergy

第九條 本校僑生(含港澳生)、外國學生(二者以下統稱僑外生)，以外國學生申請入學、海外聯合招生委員會個人申請、聯合分發或本校僑港澳生單獨招生申請入學、轉學入學(包含轉學申請入學及參加轉學考試)者及天主教神職人員獎助學金之頒給，悉依本章規定辦理。

Article 9 The awarding of this scholarship and grants for overseas Chinese students (including Hong Kong students and Macau students), international students (hereinafter referred to as "Overseas Chinese students and International students") of Providence University – including those who apply for admission as international students, apply individually through the University Entrance Committee For Overseas Chinese Students, are admitted through centralized placement, apply through Providence University's separate admission for overseas Chinese and Hong Kong/Macau students, apply for transfer admission (including transfer applications and transfer entrance examinations), as well as the awarding of scholarships and grants for Catholic clergy—shall be administered in accordance with the provisions of this Chapter.

第十條 僑外生助學金辦法規定如下：

Article 10 The regulations for scholarship and grants for Overseas Chinese students and International students are as follows:

一、官方語言及通用語言非華語地區者，大學部外國學生申請入學前通過「國家華語測驗委員會華語能力檢定」進階級考試，或相當等級之國際通用中

文能力證明，或一年內修讀本校華語課程達450小時(含)以上(累計至申請截止日)，或經本校審查認定華語能力達上述標準者，第一學年可獲得學雜費同額助學金；碩士班外國學生亦採同標準，可獲得學雜費同額助學金。

For those from non-Chinese-speaking regions, undergraduate international students who pass B1 Level of TOCFL (Test of Chinese as a Foreign Language) before admission, or an equivalent Chinese language proficiency test; alternatively, the students who have completed 450 hours or more (accumulated until the application deadline) of Chinese language courses at Providence University within one year, or have been assessed by our university as possessing Chinese language proficiency meeting the aforementioned standards, those students are eligible for getting the grant which is equivalent to the tuition and miscellaneous fee for the first academic year. Master's Degree students are also eligible for the same scholarship.

二、官方語言及通用語言非華語地區者，大學部外國學生申請入學前通過「國家華語測驗委員會華語能力檢定」基礎級考試，或相當等級之國際通用中文能力證明，或一年內修讀本校華語課程達330小時(含)以上(累計至申請截止日)，或經本校審查認定華語能力達上述標準者，第一學年可獲得學費同額助學金；碩士班外國學生亦採同標準，可獲得學費同額助學金。

For those from non-Chinese-speaking regions, undergraduate international students who pass A2 Level of TOCFL (Test of Chinese as a Foreign Language) before admission, or an equivalent Chinese language proficiency test; alternatively, the students who have completed 330 hours or more (accumulated until the application deadline) of Chinese language courses at Providence University within one year, or have been assessed by our university as possessing Chinese language proficiency meeting the aforementioned standards, those students are eligible for getting the grant which is equivalent to the tuition fee for the first academic year. Master's Degree students are also eligible for the same scholarship.

三、經由本校國際專修部申請入學之僑外生，於國際專修部研習期間通過「國家華語測驗委員會華語能力檢定」測驗，得準用本辦法第十條第一款及第二款規定，於正式轉入學士班後申請助學金。

Overseas Chinese students and International students applying for admission through the International Foundation Program of Providence University are eligible for the grants described in the first two clauses upon passing the TOCFL test during their studies in the International Foundation Program.

四、僑外生申請全英語授課學位學程：

Overseas Chinese students and International students applying for fully-English-taught programs:

(一) 官方語言及通用語言非英語系國家者，大學部通過托福測驗成績達ITP500 (含)以上或等同之國際英語認證考試，或經本校審查認定英語能力達上述標準者，第一學年可獲得學費同額助學金。

For those from non-English-speaking countries where English is not the official or common language, undergraduate students who achieve a TOEFL test score of ITP 500 or above (inclusive), or an equivalent score in an international English proficiency test, or have been assessed by our university as having English proficiency meeting the aforementioned

standards, are eligible for getting the grant which is equivalent to the tuition fee for the first academic year.

(二) 官方語言及通用語言非英語系國家者，碩士班通過托福測驗成績達 ITP550 (含)以上或等同之國際英語認證考試，或經本校審查認定英語能力達上述標準者，第一學年可獲學費同額助學金。

For those from non-English-speaking countries where English is not the official or common language, Master's Degree students who achieve a TOEFL test score of ITP 550 or above (inclusive), or an equivalent score in an international English proficiency test, or have been assessed by our university as having English proficiency meeting the aforementioned standards, are eligible for getting the grant which is equivalent to the tuition fee for the first academic year.

五、凡經海外聯合招生委員會或經本校僑港澳單獨招生申請入學之學位僑生，大學部僑生新生(不含境外學分班學生)第一學年可獲得雜費同額助學金，學生由本校聯盟學校或機構推薦者可獲得學費同額助學金；碩士班新生可獲得學費同額助學金。非由上述管道入學之僑生，不核發助學金。

For Overseas Chinese students admitted through the University Entrance Committee For Overseas Chinese Students or through individual applications directly to our university, undergraduate freshman (excluding students enrolled in overseas program) are eligible for getting the grant which is equivalent to the miscellaneous fee for the first academic year. Students who are recommended by our partners or alliance institutions are eligible for getting the grant which is equivalent to the tuition fee for the first academic year, and Mater's degree freshman students are eligible for the same scholarship. Overseas Chinese students admitted through channels other than those mentioned above are not eligible for the grant.

六、僑外生申請本校博士班，第一學年可獲得學、雜費同額助學金，自第二學年起，若在學期間無懲處紀錄且其前一學期學業成績總平均80分（含）以上者，得續獲獎勵，至多三年。

Overseas Chinese students and international students applying for our doctoral program are eligible for getting the grant which is equivalent to the tuition and miscellaneous fee in the first academic year. From the second academic year onwards, if there is no disciplinary record during the period of study and the overall average academic performance for the previous semester is 80 or above (inclusive), they may continue to receive the grant for up to three years.

七、僑外生在學期間無懲處紀錄且完成10小時國際參與學習者，自第二學年起，依照其前一學期在校成績核發助學金，大學部至多三年，碩士班至多一年：

For overseas Chinese students and International students with no disciplinary record during their period of study and complete the 10 Hours of International-Engaged Learning, starting from the second academic year, the grant will be based on their academic performance in the previous semester. This scholarship is available for a maximum of three years for undergraduate students and one year for master's degree students:

(一) 全班排名名次比例為前15.00%者，可獲得35,000元助學金；惟班級人數低於7名者，以全班第一名計。

Students who rank in the top 15.00% of the class can receive the grant of

NTD. 35,000; however, for classes with fewer than seven (7) students, only the student ranked first in the class shall be eligible for this award.

(二) 全班排名名次比例為前15.01%-30.00%者，可獲得20,000元助學金。  
Students who rank in the top 15.01%~30.00% of the class can receive the grant of NTD. 20,000.

(三) 全班排名名次比例為前30.01%-50.00%者，可獲得8,000元助學金。  
Students who rank in the top 31%~50% of the class can receive the grant of NTD. 8,000.

八、僑外生出國研修期間，停發助學金，學生受獎助期間，如遇休、退學情事，則不影響當期助學金的申請作業，但休學後復學及延畢期間則喪失助學金申請資格。

During the period of studying abroad for overseas Chinese students and international students, the grant will be suspended. The occurrence of leave or withdrawal during the scholarship period does not affect the application process for the current scholarship. However, eligibility for scholarship application is forfeited during the period of resumption of studies after a leave of absence and during the period of extension beyond the expected graduate date.

九、身分未經認定為僑生之海外華裔學生，透過外國學生申請入學，除經個別審查成績優良者，其助學金之核發比照僑生辦理。

Overseas Chinese students whose identification has not been officially recognized, but who are of Chinese descent, can apply for the admission through international student application process. Unless individually reviewed and found to have outstanding academic performance, these students will be eligible for the grant issuance based on the same criteria as overseas Chinese students.

十、凡經轉學入學之僑外生，轉學至本校就讀當學期不核發助學金，入學第二學期起，若在學期間無懲處紀錄，得依本辦法第十條第四、六、七及八款獲得助學金，適用對象不包括延畢生。

For overseas Chinese students and International students who transfer to Providence University, no scholarship will be granted for the semester in which they transfer to our university. Starting from the second semester of enrollment, if there is no disciplinary record during the period of study, they may be eligible for the grant according to the provisions of clauses 4, 6, 7, and 8 of Article 10 of this regulations. However, this provision does not apply to students who have deferred their graduation.

十一、 本校海外青年技術班畢業學生凡經本校推廣教育處推薦者，應與由本校聯盟學校或機構推薦者相同待遇，第一學年可獲得學費同額助學金。  
Graduates of Providence University's Overseas Youth Vocational Training Program, recommended by the College of Continuing Education, are entitled to the same treatment as those recommended by our partners or alliance institutions. In the first academic year, they are eligible for getting the grant which is equivalent to the tuition fee.

十二、 本校僑外生應屆畢業或畢業校友就讀期間得適用本辦法第六條第四款校友入學獎勵。

Overseas Chinese students and International students who are recent graduates or alumni of this university may be eligible for the Alumni Admission Scholarship as specified in Article 6, Clause 4 of these regulations, during their

period of study.

十三、 僑外生助學金應於每學期公告期限內，向國際暨兩岸事務處申請。通過審查之名單經國際暨兩岸事務處簽請校長核定後，由國際暨兩岸事務處憑以發放助學金。

Overseas Chinese students and International students must apply for scholarship within the announced application period each semester through the Office of International and Cross-Strait Affairs. Approved applicants will have their names submitted by the Office of International and Cross-Strait Affairs to the university president for approval. The scholarship will then be disbursed by the Office of International and Cross-Strait Affairs accordingly.

第十一條 凡由天主教主教或各修會會長推薦之會士，包括神父、執事、修士、修女、初學生、保守生、望會生，在學期間無懲處紀錄者，每學期發給學雜費同額獎勵，至多四學期(不含休學)。

Article 11 Those recommended by Catholic bishops or heads of religious orders, including priests, deacons, monks, nuns, novices, candidates, and aspirants, who have no disciplinary during their period of study, will be granted a reward equivalent to tuition and miscellaneous fees each semester. This award will be provided for a maximum of four semester (excluding leave of absence).

第二十四條 本辦法經行政會議通過，校長公告後實施，修正時亦同。

Article 24 The regulations shall be enforced on the date of promulgation after the approval of the Administrative Council and announcement by the president. The same procedure applies to the amendments.